

Westfield Township Fire and Rescue

Organizational/ Regular Meeting

January 6, 2020

Fiscal Officer opens the meeting at 6:30 PM.

Roll call: Patterson, Schmidt, Horner.

Schmidt makes a motion to nominate Trustee Horner for WFRD Chairman; seconded by Patterson. Trustee Horner accepts the nomination. Roll call: Patterson- aye, Schmidt- aye, Horner- abstains. The motion passes.

Schmidt makes a motion to nominate Trustee Patterson for Vice-chair; seconded by Horner. Paterson accepts the nomination. Roll call: Schmidt- aye, Horner- aye, Patterson- abstains. The motion passes.

No comments from the floor.

Schmidt makes a motion to accept the Resolutions to Maintain: Resolution 2014-01 (the Open Sunshine Laws) and Resolution 2014-07 (the Open Records and Mission Statement); seconded by Horner. Roll call: Schmidt- aye, Horner- aye, Patterson- aye. The motion passes.

Patterson makes a motion to accept Resolution 2020-01 (Resolution to participate in the advance of real estate taxes for collection in 2020; seconded by Schmidt. Roll call: Patterson- aye, Schmidt- aye, Horner- aye. The motion passes.

Employee appointments and Wages

- Fire Chief: \$62,846.89
- Assistant Chief \$ 500.00 per Quarterly Payroll/ Dan Granbowski
- Officer \$ 400.00 per Quarterly Payroll/ Adam Anderson
- Night Shift Rate \$ 2.00 per hour
- On Call Rate \$ 1.00 per hour
- Training Rate \$ 10.00 per hour
- FT Daytime Staff \$ 10.00- 18.50 per hour (depending on certification)

(Fire Chief will provide the Trustees documentation of wages for staffing)

Current benefits: Life/ Disability Insurance VFIS, Volunteer Fireman's Dependent Fund, Ohio Police & Fire Pension Fund

Schmidt makes a motion to accept the WFRD 2019 wages as presented and pending 2020 rates after review; seconded by Horner. Roll call: Schmidt- aye, Horner- aye, Patterson- aye. The motion passes.

- Fire Chair- Sarah Sitko and Assistant Fire Chair- Kevin Rich

Dues & Fees Paid in 2019

Westfield Township Fire and Rescue

\$1,623.50

Assistant Fiscal Officer- currently \$17.50 per hour (29 hours or less per week)

Travel Expenses (IRS \$.58 per mile). All expenses for workshops, conferences etc. will be paid by the individual wanting to attend. The Township will reimburse the individual for registration fee, overnight lodging, parking, mileage, and \$40.00 per diem for meals (excluding alcohol) with the proper documentation and receipts. The township cannot afford unnecessary expenses especially when someone is unable to attend and monies have been spent up front that cannot be reimbursed.

Schmidt makes a motion to implement travel expenses; seconded by Horner. Roll call: Schmidt- aye, Horner- aye, Patterson- aye. The motion passes.

Minutes to be approved

Horner makes a motion to accept minutes from December 16, 2019 as submitted; seconded by Schmidt. Roll call: Horner- aye, Schmidt- aye, Patterson- abstain. The motion passes.

- Special Meeting minutes are being prepared.

Chief's Report

- Calls- 31; Squad 18; Fire7; MVA 6. Township 20 and Village 8.
- 2 High School students will be joining the department as EMT and Firefighters after graduation
- Moving equipment and office furniture to the Safety Service Building on January 18th and 19th.
- Marcs Radio Grant- \$50,000 to purchase upgraded radios. Cost of \$10.00 per radio per month for connection service. The Chief explained the radios will connect with fire dispatch but not police at this time. February/ March funds will be sent.
- Letter from Chief Zamiska (Brecksville) thanking the WFRD for their service after being in an accident in the township.
- Lee Evens will be added to ATT mobile phone plan (if not already done).
- Richard Botson will need flu shot but does not have insurance.

New Business

- Audit is completed and should be online soon. Township will look into other audit companies next year.
- Next Regular Meeting is 1-20-2020

Fiscal Officer's Report

Schmidt makes a motion to pay Rich Fletcher in the amount of \$434.21; seconded by Horner. Roll call: Schmidt- aye, Horner- aye, Patterson- aye. The motion passes.

- Trustees received revenue status paperwork for 2019 (attached to minutes)

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- Donations for smoke alarms went under Gifts & Donations fund

Horner makes a motion to adjourn at 7:12 PM; seconded by Schmidt. All said aye.

Respectfully submitted by:

Cheryl Porter, Zoning Secretary

Date approved: 1-20-2020



Trustee Craig Horner, WFRD Chairman



Trustee Kent Patterson, WFRD Vice-chairman



Trustee Michael Schmidt, WFRD Board Member